



J.M. Alexander Middle School
The JMA Way
Cell Phone and Electronic Devices Guidelines

Cell phones and electronic devices must **REMAIN OFF** and must be stored out of sight while scholars are on campus during school hours.

“I see it. I hear it. I take it.”

Scholars carry cell phones and electronic devices at their own risk.

Guidelines (Per class block/per quarter):

- If a cell phone is **IN USE** without the permission of the supervising staff member, it will be confiscated and returned to scholar by at the end of the class period.
- If a cell phone is **IN USE** a second time without permission, it will be confiscated and returned to the scholar at the end of the class period and parent/guardian will be contacted.
- If a cell phone is **IN USE** a third time and any subsequent time during the quarter without permission, it will be confiscated and turned into the main office. The parent/guardian will be contacted and must retrieve the cell phone from the school office. Please be advised phones can only be picked up between **8:45 AM and 5:00 PM**.
- All other electronic devices, not being used under the academic direction of a staff member (video games, iPods, iPads, tablets, Chromebooks, and electronic readers), will be confiscated and must be retrieved by a parent following the same guidelines as seen above.

Chromebooks:

- Scholars must adhere to the CMS Acceptable Use Policy.
- Chromebooks are the property of CMS. If misused in any way the privilege to use school technology and access to the internet will be revoked for a length of time determined by staff.
- Repeated misuse of Chromebooks will be treated as a minor or major offense in accordance with the CMS Student Code of Conduct.

If the scholar vandalizes or is in violation of the CMS Acceptable Use Policy, the scholar will lose the privilege to use school technology for the remainder of the school year.